

Downtown Development and Revitalization Advisory Committee

Minutes

Thursday, September 24, 2015

Ante Room at 3:30pm

Attendance:

Robin McPherson
Daniel Romanko
Bernie Slepko
Brianne Hawley
Chris Lowes
Mike Mazzolino

Regrets:

Harald Ensslen
Representative from Brock University
BIA – Tisha Polocko

Staff Liaison:

Judy Pihach, Manager of Planning Services

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1. **Call meeting to order (Chair)**
Judy Pihach called the meeting to order at 3:30pm
 2. **Additions/Deletions to the Agenda**
There were no additions or deletions to the agenda.
 3. **Motion to approve the agenda**
Moved by: Bernie Slepko
Seconded by: Daniel Romanko

“That the agenda for the meeting of September 24, 2015, be approved.”

CARRIED

4. **Presentations (invited guests)**
There were no presentations.

5. **Business**

7.1 Review Advisory Committee Structure and Handbook

Copies of the Handbook were distributed to all members in advance of the meeting. Judy Pihach gave members a rundown of the Handbook contents, the new advisory committee structure, and DDRAC Terms of Reference.

7.2 Appoint a Chair for DDRAC

Moved by: Robin McPherson
Seconded by: Mike Mazzolino

“That Daniel Romanko be Committee Chair for the DDRAC”

CARRIED

The Committee chose to select a Vice-Chair as well.

It was then,

Moved by: Chris Lowes

Seconded by: Brianne Hawley

“That Bernie Slepko be Committee Vice-Chair for the DDRAC”

CARRIED

7.3 Potential Projects

The following were discussed:

- The establishment of a workplan
- A review of the Creative Cluster Master Plan
- A review of the Civic Square pilot project, and plan moving forward.
- The quality of the downtown, and establishing metrics to assess and monitor the ongoing quality, of life for businesses, residents, visitors.
- Property standards enforcement
- Minimal encroachment rights for buildings in downtown
- Collaboration with the parking committee
- Traffic in the downtown area, inviting the new Traffic Manager to future meetings
- An outstanding planning report about downtown patios

7. **Date of next meeting**

Tuesday, October 20, 2015, at 3:30 pm.

8. **Motion to Adjourn**

Moved by: Chris Lowes.

CARRIED

The meeting adjourned at 4:30pm.