

## Minutes

**Tuesday, August 18, 2015**

**Lake Street Service Centre, 2<sup>nd</sup> Floor, 383 Lake Street at  
17:30**

### **Attendance:**

Cheryl Crawley, Holly Washuta, Tisha Polocko, Elizabeth Krajewski, Elaine Manocha, Jonathan Belgrave Sookhoo, Alan Large

### **Absent:**

Tony DellaVentura, Kris Akilie

### **Staff Liaison:**

Richard Daniel, John Bellehumeur

### **Ex Officio Members:**

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1. **Call meeting to order (E. Manocha)**  
17:40
2. **Additions/Deletions to the Agenda**
  - No additions/deletions to the agenda
3. **Motion to approve the agenda**
  - Motion carried
4. **Motion to adopt the minutes of the previous meeting**
  - Edit to include Brock University presentation  
Motion carried
5. **Presentations (invited guests)**
  - No presentations (invited guests)
6. **Business arising from the minutes**

- \$2,000 carryover as discussed at July 21 meeting pending with Financial Management Services

## 7. **Business**

### 7.1 **Correspondence**

- No correspondence

### 7.2 **Budget report**

- R. Daniel provided an overview of the current budget status.

### 7.3 **Fall cleanup site selection**

- Motion by E. Manocha:

“That the committee select: Malcomson Park, Rotary Park, Mountain Locks Park, Woodgale Park, Canal Valley Trail as the designated sites for the fall cleanup”

Motion carried

### 7.4 **Committee marketing strategy through social media**

- Motion by J. Belgrave Sookhoo

“That City staff begin marketing through corporate social media pages for the upcoming fall cleanup.”

Motion carried

### 7.5 **Partnership possibilities with organizations to curb graffiti/litter issue**

- Motion by E. Manocha

“That this issue be deferred until next meeting”

Motion carried

#### **7.6 Litter surge and action plan surrounding university start/end date**

- Motion by E. Manocha

“That this issue be forwarded to the Town and Gown Advisory Committee as an agenda item through J. Belgrave Sookhoo who sits on both committees.”

Motion carried

#### **7.7 Staff recommendation for new committee member**

- Motion by E. Manocha

“That staff proceed with finding a new member to fulfill the eight resident members allotted for the committee.”

Motion carried

#### **7.8 Unaddressed advertising material concern**

- R. Daniel presented an email from a resident with a concern over unaddressed advertising material. The resident provided a by-law in the City of Ottawa that prohibits unaddressed advertising material being delivered to residents who have opted out of receiving such material through a city program. City staff is asking the committee to consider this issue.

- Motion by E. Manocha

“That the members of the committee review the email in detail, as well as the City of Ottawa by-law to discuss next meeting.”

Motion carried

#### **8. Date of next meeting (Lake Street Service Centre, 2<sup>nd</sup> floor, 383 Lake Street)**

Tuesday, September 15, 2015

#### **9. Motion to Adjourn**

- Motion carried (18:55)