



Planning and Building Services

Planning Services
PO Box 3012, 50 Church Street
St. Catharines, ON L2R 7C2

Phone: 905.688.5600
Fax: 905.688.5873
TTY: 905.688.4TTY (4889)

ST. CATHARINES HERITAGE PERMIT ADVISORY COMMITTEE MINUTES

Meeting of Thursday, June 18, 2015

PRESENT: John Bacher
David Bergen
Peter Connolly
Robin McPherson
Brian Narhi
Edward Smith
David Webb

STAFF: Kevin Blozowski, Planning and Building Services
Charlotte McEwan, Planning and Building Services

1. CALL TO ORDER

Kevin Blozowski took the chair and called the meeting to order in the Burgoyne Woods Room at 5:00 p.m.

2. CONFIRMATION OF PREVIOUS MINUTES

2.1 There are no previous minutes

3. BUSINESS

3.1 Administration

3.1.1 Selection of Chair/Vice Chair

Moved By: John Bacher

"That David Webb be appointed as Chair of the St. Catharines Heritage Permit Advisory Committee"

CARRIED

Moved By: David Bergen

"That Brian Narhi be appointed as Vice Chair of the St. Catharines Heritage Permit Advisory Committee"

CARRIED

3.1.2 Discuss Role of Committee

The Terms of Reference were distributed, and the role of the committee was explained by Kevin Blozowski.

3.1.3 Communication of Information

Distribution of information will be carried out primarily through the mail. Some items may be sent electronically, as appropriate.

4. NEW/OTHER BUSINESS

The committee briefly discussed the possibility of having regular updates from the St. Catharines Heritage Advisory Committee. General consensus was positive.

The rating system for demolitions was discussed. Some members believed that, due to its unique history, Port Dalhousie should have a different set of demolition guidelines. This is primarily to recognize the importance of the streetscape as a whole to the heritage value of Port Dalhousie.

A member raised the issue of meetings being forgotten or unattended, and proposed that staff send out a reminder the day before each meeting. Staff concurs, and will begin to do so immediately.

5. INFORMATION/CORRESPONDENCE

5.1 Simplified Meeting Procedures

This information was distributed in advance of this meeting.

5.2 Membership List

This information was distributed in advance of this meeting.

5.3 Terms of Reference

This information was distributed in advance of this meeting.

5.4 Distribution of Heritage District Background Studies and Plans (to be handed out in meeting)

This information was distributed at the end of this meeting.

6. ADJOURNMENT

There being no further items of business, the meeting adjourned at 6:00 p.m.

The next regular meeting is scheduled for Thursday, June 25, 2015.

Committee members should advise Kevin Blozowski at 905-688-5601 (Extension 1710) or kblozowski@stcatharines.ca they are unable to attend the meeting or did not receive the item(s) noted in the agenda.

Minutes prepared by:

Charlotte McEwan
Planning and Building Services

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