

St. Catharines Museum Advisory Committee

Minutes

Tuesday, June 23, 2015

St. Catharines Museum at 6:00 pm

Attendance:

Robert De Wolfe; Trudy Tattersall; Cameron Wilson; Brenda Zadoroznij; Bruce Williamson, Councillor

Staff in Attendance: Meredith Leonard; Anthony Percival; Karen Cockerham

Absent:

[Click here to enter text.](#)

Staff Liaison:

Kathleen Powell, Supervisor of Historical Services/Curator

1. **Call meeting to order (Chair)**

Meeting was called to order at 5:55 pm

2. **Motion to approve the agenda**

Motioned by: Zadoroznij

Seconded by: De Wolfe

Carried

3. **Business**

3.1 Committee Methodolgy

- Hand-out: Advisory Committee Manual
- Review of Manual, Terms of Reference, Policies
- Tour of the Galleries and Collections will be held after the meeting for all interested members

3.2 Schedule of Meetings

Committee will meet monthly, the fourth Tuesday of each month, 6 pm, at the Museum

Motioned by: De Wolfe

That meetings of the Museum Advisory Committee will be held at the St. Catharines Museum & Welland Canals Centre, whenever possible.

Carried

3.3 Election of Chair

- R. De Wolfe and B. Zadoroznij volunteered to serve as co-chairs

Motioned by: Tattersall

That Robert De Wolfe and Brenda Zadoroznij be appointed as Co-Chairs for the Museum Advisory Committee for 2015.

Carried

4. New Business

4.1 Accessioning / De-accessioning

- Process and policies for accessioning and de-accessioning artifacts and archival materials into the collection were discussed
- Items brought forward for consideration were accepted for accessioning by consensus

5. Date of next meeting

Tuesday, July 28, 2015

6. Motion to Adjourn – 7:38 pm