

Arts & Culture Advisory Committee

Minutes

Tuesday, June 16, 2015

Anteroom, 3rd floor, City Hall at 6pm – 7:30pm

Members

Lindsay Jack Brauweiler, Jeff Burch, Monica Dufault, Vickie Fagan, Jennifer Hay (ex-officio), Sandy Middleton, Wynne Nicholson, Mariannie Ompoc, Andrea Wilson, Councillor Bruce Williamson (ex-officio), Peter Wing

Absent

Councillor Carlos Garcia, Councillor Joe Kushner, Sandra Merk, Jennifer Wallace

Staff Liaison

Rebecca Cann, Jennifer Tupling

Guests

Councillor Mike Britton

1. **Call meeting to order (R. Cann)**

6:01 p.m.

2. **Welcome and Introductions**

R. Cann will chair meeting until a committee chair has been elected. Roundtable introductions took place.

3. **Additions/Deletions to the Agenda**

No additions or deletions

4. **Motion to approve the agenda for June 16, 2015**

Moved: W. Nicholson Carried.

5. **Motion to adopt the minutes of January 6, 2015**

Moved: S. Middleton Carried.

6. Business arising from the minutes

[Festivals and Events Funding](#): A report with the Culture Committee recommendations was taken to City Council on [March 9th](#). It was returned to the Festivals and Events subcommittee for review after the budget was reduced. Revised recommendations were presented to Council on [April 13th](#) and approved.

7. Business

7.1 Orientation

R. Cann provided general Committee-related information, as follows:

- a) General Committee orientation – Q&A
No questions arose from general orientation.
- b) Arts & Culture Advisory Committee (ACAC) Terms of Reference – Q&A
A brief review of the committee's Terms of Reference took place, highlighting elements that were specific to the "new" ACAC.
- c) Acronyms
Acronyms are commonly used in committee-related communications, both within the City and the culture community. If confused, just ask.
- d) ACAC-Related Policies, Plans and Committees
Directly applicable to ACAC: [Culture Plan](#) and SCCIP Policy (attached). There are three other advisory committees of Council under the [Cultural Sustainability Committee](#) (Museum + 2 Heritage) and there will be an interdepartmental working group to implement the Culture Plan.
- e) Subcommittee Overview
ACAC has three established sub-committees; [SCCIP](#), [Arts Awards](#) and Culture Plan, and each has specific functions, which were described. More can be developed in future; this is up to the Committee.

7.2 Election of a Chair

R. Cann explained the role, responsibilities and expectations for the committee chair. She outlined the process for selection and enquired if anyone wanted to volunteer or nominate another member.

Motion to defer selection of chair until the next committee meeting.

Moved: J. Burch Carried.

7.3 St. Catharines Cultural Investment Program (SCCIP)

- a) Summary of 2015 Applications
21 applications have been received and the total amount requested was \$254,000. There is \$150,000 available in the budget.

b) Schedule

Deadline was May 29th. Applications are usually reviewed in July with recommendations going forward to Council by late August/early September.

c) Conflict of Interest

Conflict of interest as outlined in the Advisory Committee handbook was reviewed. Perceived conflict was discussed, as it relates to the local cultural community. Staff are recommending that the Committee develop more detailed conflict of interest protocols for the SCCIP policy.

Motion to accept the report on the St. Catharines Cultural Investment Program.

Moved: L. J. Brauweiler

Carried.

7.4 Subcommittee Membership

Committee members volunteered for subcommittees.

St. Catharines Cultural Investment Subcommittee

- Lindsay Jack Brauweiler
- Jeff Burch
- Vickie Fagan
- Sandy Middleton
- Wynne Nicholson
- Peter Wing

Arts Awards Subcommittee

- Monica Dufault
- Wynne Nicholson
- Andrea Wilson

Culture Plan Implementation Subcommittee

- Andrea Wilson
- Jennifer Hay
- Vickie Fagan (tbd)
- Sandy Middleton (tbd)

Motion to approve subcommittee membership as presented with future additions as required.

Moved: M. Dufault

Carried.

7.5 Arts Awards Subcommittee Report

W. Nicholson reported that the arts awards evening was a fabulous night! More than 300 people attended. The entertainment was great. Award design finalists were revealed. Discussion took place about the difference between past arts awards ceremonies and this year's more performance-based evening.

Motion to accept the report from the Arts Awards Subcommittee.

Moved: A. Wilson Carried.

7.6 Report from Cultural Services Office

R. Cann reported on the following topics:

- The arts award designs are now on display at the Kiwanis Aquatics Centre
- Committees of Council start-up includes ACAC, the [Public Art Advisory Committee](#) and ongoing work with the [Welland Canal Fallen Workers Memorial Task Force](#)
- 2015 Arts Awards wrap-up is nearly complete, and work on 2016 Arts Awards needs to begin
- 2015 SCCIP applications are being finalized and prepped for Subcommittee
- [Welland Canal Fallen Workers Memorial](#) report went to Council on [June 8th](#). Designer and funds for phase one approved
- [Culture Days](#) 2015 – first time for City of St. Catharines participation as a community leader
- Band Concert Series – artist selection is being coordinated next week, to help out Special Event colleagues at City who are working on Pan Am Games
- Driftwood Theatre is coming to Montebello Park on [July 17](#) with Shakespeare's Hamlet
- Summer curatorial assistant is now working in the cultural services office

Motion to accept the report from the Cultural Services Office.

Moved: V. Fagan Carried.

7.7 Other Business

No other business.

8. Date of next meeting

Tuesday, July 07, 2015 at 6 p.m. in the Burgoyne Woods Room, 3rd floor, City Hall.

9. Motion to Adjourn

Moved: A. Wilson Carried.

Attachments provided in advance and at the meeting:

- Draft Minutes from January 6, 2015
- ACAC Terms of Reference
- St. Catharines Cultural Investment Policy
- St. Catharines Cultural Investment Program Guidelines
- Inspire St. Catharines: Culture Plan 2020
- 2015 St. Catharines City Guide
- 2015 St. Catharines Arts Awards Program