



## Agenda

**Meeting:** Office Joint Health and Safety Committee  
**Location:** TES Boardroom  
**Date:** Tuesday, November 18, 2014  
**Time:** 10:00 am to 11:00 am  
**Recording Secretary:** Darlene Faulkner

### Meeting Attendees:

Invited	Name	Title	Representing
	Henry Colyn	Co-Chair, Facilities Manager, TES	Management
	Barb Cornelius	Alternate, Purchasing Agent, FMS	CUPE 157
	Bob Cornelius	Alternate, HR Consultant, CSS	Management
	Dave Featherstone	Co-Chair, Tech. Draftsman II, TES	CUPE 157
	Marlene Ferguson	Assistant Buyer, FMS	CUPE 157
	Eric Price	HR Consultant H & S, CSS	
	Sharon Smith	Water Collections Clerk, FMS	CUPE 157
	Marisa Vandervaat	Accounts Payable Clerk, FMS	CUPE 157
	Stacey Wells	Assistant City Solicitor II, LCS	Management

**Welcome from the Chair:** Henry Colyn

Agenda Items and Deliverables		Time
<b>1. Approval of Minutes from Previous Meeting:</b> Tuesday, September 23, 2014		<b>5 Minutes</b>
<b>2. Monthly Inspection Report (City Hall &amp; 6-8 Academy)</b>		<b>20 Minutes</b>
<b>3. Accident / Injury Report</b>		<b>10 Minutes</b>

Agenda Items and Deliverables		Time
4. Health & Safety Report		20 Minutes
5. New Business		5 Minutes
6. Adjournment		
7. Next Meeting 10:00 am on Monday, March 16, 2015 in TES Boardroom		

**Attachments:**

- ✓ September 23, 2014 Minutes