

**St. Catharines Sustainability Committee Meeting Minutes**  
**Wednesday July 30<sup>th</sup>, 2014 (Committee Room 1)**  
**Time: 4:30PM – 6:30PM**

**Attendance:** Katrina K (recorder), Mat S, Bernie S, Dan R, Laura I, Phil B, Marty M (Chair)

**Regrets:** Marco M (city staff), Greg W, Vanessa A, Sam M

**1. Adoption of Agenda meeting minutes for July 30<sup>th</sup>, 2014**

**Moved by:** Bernie

**Approved by:** all

**Additions to the Agenda**

**Business Arising:** Mat

- Updates on Action Items from previous meeting

**2. Adoptions of previous meeting's minutes:**

Correction of the previous minutes

- Contact for the VegFest is Keri Cronin
- Greg R is listed in regrets, it should be Greg W

**Moved by:** Laura

**Approved by:** all

**New Business – Action Items Update:**

**1. VegFest Follow up Meeting: Mat**

- Local Food Week – Should VegFest happen again next year they would be happy to incorporate Local Food Week into their event as long as the dates coincide.

**2. Council Presentation (August or November) clarification: Mat - Is there a specific ask coming out of the presentation?**

- Mat suggests sticking to the original plan, having the Sustainability Committee complete a presentation at the August 11 City Council Meeting
  - Part 1: Approval for planting an edible garden on City Hall property in 2015, 'Grow a Row' with produce donated to Community Care
  - Part 2: Request budget for a New Trillium Award (\$300)
- **Action:** Vanessa and Dan to draft a powerpoint presentation and share with Sustainability Committee members one week prior to the August 11<sup>th</sup> meeting for feedback

**3. Trillium Gardening Awards Gala**

- Nomination Deadline was July 31 for the Green Leadership Award
  - Vanessa submitted 1 - Merritton area
  - Bernie submitted 2 - Downtown area

**Motion:** Two delegates, Bernie & Phil, from the Sustainability Committee to attend Trillium Awards Gala (free of charge) and complete a short presentation promoting the new Sustainability Committee award for 2015

- **Motioned by:** Mat
- **Approved by:** All

**Suggested names for the new Trillium Award sponsored by the Sustainability Committee:**

- Produce from your Porch
- Eat from the Street
- Front Yard Harvest or Farming
- Fresh from the Front Yard

**Motion:** To name the award the 'Front Yard Farming Award'

**Motioned by:** Laura

**Approved by:** All

**Note:** See short description of the award in previous meeting minutes

**4. Communications support from the City. The following are recommendations provided by the City on how to promote the Front Yard Garden Toolkit:**

- Web presence on the Parks & Rec page of the City's website can be the home for the toolkit (e-version of the toolkit)
- Content for the webpage would be developed by the Sustainability Committee
- It would contain a series of examples of front yard gardens
- Individuals could upload their examples to the page – would be reviewed and approved by the committee
- Tie in the Trillium Award winner to this new page – should there be one
- Once posted on the Parks & Rec page, this information can be pushed to the City's social media channels

**5. Front Yard Garden Toolkit**

**Motion:** For a subcommittee to be formed for the completion of the Front Yard Garden Toolkit

**Action Item:** Marty to send a call out to Committee Members to recruit interested members for this sub-committee by August 18<sup>th</sup>

**Motioned by:** Mat

**Approved by:** All

**NSI Update:**

- The City of St. Catharines has agreed to continue working with NSI with the support of an intern from NC's EMA post-graduate program next fall
- Katrina to circulate the job description for the intern position pre-posting to the committee. Would like to see the description better tied to the goals and work plan of the Sustainability Committee.

**End of Meeting**

**Motioned to Adjourned:** Mat

**Approved by:** All

**Time:** 5:37PM