



CITY OF
ST. CATHARINES

Corporate Report

Report from Legal and Clerks Services, Office of the City Clerk

Date of Report: June 27, 2014

Date of Meeting: August 11, 2014

Report Number: LCS-243-2014

File: 10.12.99

Subject: Outstanding Reports List – Update

Recommendation

That Council receive the report for information purposes. FORTHWITH

Background

The list of Outstanding Reports is presented to Council for their information. The target dates reflect when each department anticipates presenting the report to Council.

Report

The Outstanding Reports List is being presented for Council's information and consideration and is attached as Appendix 1.

Financial Implications

Not applicable.

Prepared by:

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Submitted by:

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Approved by:

Nicole Auty, Director of Legal and Clerks Services, City Solicitor

OUTSTANDING REPORTS LIST

Updated August 1, 2014

#	Date Requested	Councillor	Details	Reporting Dept.	Expected Due Date
1	May 26, 2014	Williamson	Request staff to prepare a follow up report on the direct costs associated with discontinued VIA Rail service to St. Catharines / Niagara (EcDev)	RCS	TBA awaiting information from VIA
2	July 8, 2013	Siscoe	Report on options of permitting one day sidewalk liquor license extentions (w/EcDev)	TES	3/31/2014
3	February 24, 2014	Burch	Report on information presented from Chamber of Commerce - Guelph Holding Company model for asset management	FMS	Aug-14
4	July 21, 2014	Siscoe	Report for the end of August on the installation of stop signs at West Farmington and Fairhaven Road as pedestrians exiting the park are experiencing difficulties with oncoming traffic	TES	Aug-14
5	November 18, 2013	Siscoe	Report detailing procedure for Notice of Motions - requirement for giving notice and when "waiving of the rules" is acceptable, researching best practices of other municipalities (Clerks)	LCS	8/11/2014
6	June 23, 2014	Elliott	Report back on alternative methods of enforcement, with the goal of achieving compliance with the Fireworks By-law regarding the "setting off" of fireworks, including best practices from other municipalities (Legal)	LCS	8/11/2014
7	June 23, 2014	Ip	Report on placing a school crossing guard at the intersection of Carlton Street and Vine Street for the 2014 / 2015 school year	TES	8/11/2014
8	June 23, 2014	Kushner	Prepare a report for an amendment to the Fence By-law delegating authority to staff for approval of fence variances	LCS	8/11/2014
9	June 23, 2014	Stack	(Requested in Clr Harris' absence) Report on traffic calming measures for Welstead Street at Rykert Street, exploring options for a pedestrian crossing and/or crossing guard at this location	TES	8/11/2014
10	June 23, 2014	Williamson	Report on a short term solution during the construction on Main Street as well as addressing the long term traffic concerns on Dalemere Crescent	TES	8/11/2014
11	July 7, 2014	Williamson	Report on the presentation by the Port Dalhousie BIA and the issues presented by Mr. Scott, including a request for 100% funding in the amount of \$10,000 per year for QEW directional signage in 2015 and 2016 (EcDev)	RCS	8/11/2014
12	July 21, 2014	Burch	Report on impact to the budget of increasing grant for the Flood Alleviation Program to \$8,500 (Re: referred "Flooding Incidents at 302 Pelham Road Follow-up" report)	TES	8/11/2014
13	July 21, 2014	Dodge	Report to designate the straight away portion of the west side of Camelot Court as no parking to address the concerns of the residents with emergency access (Mayor's request)	TES	8/11/2014

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14	July 21, 2014	Harris	Report on the potential impacts of expanding the scope of works for road resurfacing to include full curb replacement, including changes in timelines and project costs for Council's consideration	TES	8/11/2014
15	July 9, 2012	Burch	Deferred to later date to allow for consultation with area residents (original report requested Apr 11/11 by Cllr Burch: Report providing alternative traffic calming measures for Arlington Avenue/Marmora Street)	TES	8/25/2014
16	October 15, 2012	Stevens	TES and PDS to coordinate and prepare a report on the option of closing Plymouth Avenue at Grantham Avenue	TES	8/25/2014
17	March 18, 2013	Siscoe	Report respecting request by Alan Ziemianan to broadcast live via the internet the City Council meetings. (Clerks)	LCS	8/25/2014
18	April 8, 2013	Stevens	Contact Region and report on conditions, boundaries, impact of the operations of parking lot behind Robertson School, off Raymond Street, and challenges Folk Arts face. Need to utilize for parking for Folk Arts clients. (PDS with FMS, LS)	PDS	8/25/2014
19	September 9, 2013	Secord	Report investigating what other municipalities are doing to mitigate speeding on residential streets and (Cllr Siscoe) requested staff to consider Avenue Road in Toronto as an example in their investigation (to be done with TES's traffic calming report)	TES	8/25/2014
20	October 7, 2013	Harris	Report on traffic calming measures for Welstead Drive between Maria Street and Rykert Street; and report on the installation of a three-way stop at Vansickle Road and Montrose Avenue	TES	8/25/2014
21	November 18, 2013	Washuta	Report on traffic concerns on Winnifred Street and Grantham Avenue	TES	8/25/2014
22	March 3, 2014	Siscoe	Report on feasibility of mobile application software for parking in the Downtown, including the Pay-By-Phone application, in consultation with the Ad Hoc Parking Review Committee (with FMS)	TES	8/25/2014
23	April 14, 2014	Harris	Report on speeding on Riverview Blvd	TES	8/25/2014
24	April 28, 2014	Harris	Report on the feasibility of installation of an All-Way Stop at Riverview Blvd. and Rivercrest Drive	TES	8/25/2014
25	April 28, 2014	Ip	Report on the feasibility of St. Catharines adopting the same initiative as Hamilton's Living Wage Initiative related to the hourly wage necessary for a family to afford basic everyday expenses (Standard publications on poverty); Mayor McMullan: include the Federal Government's Temporary Worker Program, which pays a lower wage rate (EcDev)	RCS	8/25/2014

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#	Date Requested	Councillor	Details	Reporting Dept.	Expected Due Date
26	May 12, 2014	Staff Rec.	Council Correspondence report: That Council receive and endorse the request from Brock University to rename two public streets and direct staff to prepare a report on renaming Norman Road, in the City of St. Catharines	PDS	8/25/2014
27	September 26, 2011	Siscoe	Report on the implications of regulating the sale of cats and dogs in pet stores (pending new contract with LCHS)	CSS	Sep-14
28	October 3, 2011	Siscoe	Comparison report on by-law for regulating keeping of dogs evaluating the section relating to restraint. (pending new contract with LCHS)	CSS	Sep-14
29	March 31, 2014	Siscoe	Report on unit charge for multi-residential dwellings prior to the next budget cycle in September 2014	FMS	Sep-14
30	July 7, 2014	Elliott	Report on additional In-Camera item presented by Cllr Elliott regarding James Street	FMS	9/8/2014
31	October 21, 2013	Harris	Staff report back in two weeks with an investigational report that explains what factors have helped to contribute to the reduced flow post construction (after contacting Acting Director of Water and Wastewater at the Region and working in cooperation to address the ongoing flow issues) (re: Riverview Blvd water pressure)	TES	9/22/2014
32	December 16, 2013	Siscoe	DEFERRED at meeting of March 17, 2014 to allow staff to meet with area residents: REPORT respecting traffic mitigation measures on Third Street and report back to Council by the end of February.	TES	9/22/2014
33	May 26, 2014	Williamson	Request the Region consider placing sharrows in lieu of bicycle lanes alongside St. John's Cemetery on Main Street and report back to Council	TES	9/22/2014
34	June 9, 2014	Kushner	Report on parking behind Helen's Deli in the Garden Park Lot	TES	9/22/2014
35	June 9, 2014	Williamson	Council approved, in principle, the spirit of the three initiatives of the Port Dalhousie Renaissance Committee: 1) a pilot project to allow Pop-up stores on City property in Port Dalhousie; 2) assist in expediting permits and approvals for community festivals and events in Port Dalhousie; 3) take the necessary steps to utilize the Lock Master's Shanty and Dalhousie House for public use / tourism; and prepare a report as soon as possible after meeting with members of the Renaissance Committee; and direct staff to review the dockage policy in Port Dalhousie (amended by Cllr Stack) (with RCS-EcDev, and LCS-LS)	PDS	9/22/2014
36	June 23, 2014	Phillips	Report on Correspondence Report Item Number 7 regarding the renaming or renumbering of Kings Grant Road and Kings Grant Court	PDS	9/22/2014
37	September 23, 2013	Siscoe	Report on crowd funding for municipal projects and refer the information to the Integrated Community Sustainability Committee for comment	RCS	Oct-14

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#	Date Requested	Councillor	Details	Reporting Dept.	Expected Due Date
38	June 9, 2014	Dodge	Direct staff to coordinate a meeting with the Members of the Mayor's Advisory Committee on Accessibility and St. Catharines Transit for a review of City bus stops to improve accessibility and report back to Council on these initiatives in the fall of 2014 (amended by Clr. Harris) (re: presentation at Council by Diane Foster)	CSS	Oct-14
39	May 31, 2010	Stevens	Report on master plan for Merritton Community Park and include costs to refurbish Diamond #1 (awaiting input from stakeholders)	RCS	10/20/2014
40	January 10, 2011	Elliott	Report on how the implementation of infrastructure projects could be better coordinated to lessen the economic impact on specific areas of the city.	TES	10/20/2014
41	June 23, 2014	Burch	Report on funding for Shickluna project at the Shickluna Hydro Generation Station	FMS	Nov-14
42	July 21, 2014	Ip	Report for November 2014, on the feasibility of integrating "edible garden" elements into the City's streetscape floral display program, where appropriate	RCS	Nov-14
43	April 28, 2014	Kushner	Report on noise complaints from bands in the Downtown this past weekend: what can the City do to keep the noise down (Legal with RCS)	LCS	11/3/2014
44	December 10, 2012	Kushner	Report on the process for restricting overnight parking in south St. Catharines	TES	11/17/2014
45	June 10, 2013	Stevens	Report on the maintenance of city parks by contractors and their ability to keep up with the workload	TES	11/17/2014
46	November 4, 2013	Burch	Report on the sewer capacity in the Oakdale Avenue area, including a schedule of improvements; (Clr. Stevens) and provide a progress report on the sewer infrastructure in the Old Merritton area	TES	11/17/2014
47	November 18, 2013	Burch	Report on implications for City of St. Catharines with respect to the recent decision of the Region to reduce the number of Hazardous Waste depots	TES	11/17/2014
48	April 28, 2014	Williamson	Report on the City's emergency plan for crossing the Welland Canal in the event the Garden City Skyway is closed in one or both directions; Clr. Dodge - possibility of redirecting larger vehicles if Lock 1 is raised to Lock 2 or Homer Bridge; Clr. Secord - the feasibility of putting emergency vehicles on the other side of the bridge should the GC Skyway be closed down (Council Minutes, 8.1)	FEM	11/17/2014
49	May 12, 2014	Staff Rec.	Council Correspondence report: That Council direct staff to prepare a report on correspondence from the Ministry of Infrastructure Ontario regarding the City's interest in the Places to Grow Implementation Fund	PDS	11/17/2014
50	June 9, 2014	Williamson	Direct staff to implement the process for installation of signs reminding motorists to turn off their engines while waiting at canal bridges; and direct staff to monitor the effect of the signage and prepare a report on enforcement and a possible amendment to the Anti-idling By-law (amended by Clr Phillips)	LCS	11/17/2014

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51	April 4, 2011	Stevens	Report on the transfer of St. David's Road and the intentions of the Region to address concerns relating to pedestrian safety.	TES	12/15/2014
52	April 2, 2012	Siscoe	Report which will provide a business case for potential implementation of LED lights, city wide, which details the associated costs of such a program as well as the expected rate of return; that staff determine if there are any potential partnerships or incentives which may assist with the implementation of a citywide LED lights program; that council request this staff report be presented in June of this year to assist with the feasibility of implementing citywide LED lights (with FMS)	TES	12/15/2014
53	April 28, 2014	Ip	Report on feasibility of changing one or both of the crossing guard controlled flashing lights on Vine St between Scott and Carlton to pedestrian controlled traffic lights, similar to lights for Lincoln Centennial and Beacon Christian Schools on Scott	TES	12/15/2014
54	June 23, 2014	Ip	Report on the feasibility of the City participating in an open data initiative, similar to those already undertaken by the Region, Niagara Falls and Welland and other governments throughout the province and country	CSS	12/15/2014
55	December 5, 2011	Burch	MARCH 2015: Spectator Facility Report - consult with Ice Users and report on long term strategy to manage, maintain, replace and consolidate the city's ice pad inventory. (Long term management, April 22, 2013 - Balance of report after completion of the Spectator Facility)	RCS	2015
56	August 26, 2013	Harris	Staff directed to negotiate a one year contract with LCHS and prepare a report to Council at the end of that year	CSS	2015
57	February 13, 2012	Siscoe	JANUARY 2014: Report on the initiatives of other lower tier municipalities, inside and outside the Region, (does not need to be just like size municipalities), to support community organizations. (will bring to Grants Committee first)	FMS	Jan-15
58	June 10, 2013	Siscoe	Report on open tendering of municipal projects to all eligible contractors in the region (from PCA and CLAC on correspondence list)	FMS	Jan-15
59	July 8, 2013	Siscoe	Report on feasibility of providing by-law enforcement downtown after hours (to be included with Downtown Entertainment District)	PDS	Jan-15
60	November 4, 2013	Stack	Report on amending the sign by-law to make allowances for one-day non-profit events (through Mayor's Report)	PDS	Jan-15
61	January 13, 2014	Secord	Report on the possibility of providing in-house legal counsel to advise and act on behalf of the Niagara District Airport Commission (Legal)	LCS	Jan-15

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#	Date Requested	Councillor	Details	Reporting Dept.	Expected Due Date
62	March 17, 2014	Williamson	Report on better ways to accommodate peak times for taxi services when patrons of the downtown require transportation (with LS)	PDS	Jan-15
63	June 23, 2014	Siscoe	Re: Public Meeting for Downtown Entertainment District - Report on mechanisms for enforcement of the initiatives and accomplishments of the DDRC and the DLEC in the downtown	PDS	Jan-15
64	March 9, 2009	Williamson	Report on review of PDHC District Guidelines for Conservation and Change. (Report pending discussions with the DDRC)	PDS	Feb-15
65	May 10, 2010	Stevens	FALL 2014: Report to examine a policy or process which would include the public when looking at names for large public facilities or lasting projects, in particular sports facilities.	RCS	Feb-15
66	May 31, 2010	Williamson	Report on alternatives for being environmentally conscious with the water when constructing new facilities (splash pads) for youth. (Delayed...pending new splash pad regulations; will be included in comprehensive report)	RCS	Feb-15
67	May 30, 2011	Williamson	Prepare a comparative report investigating if other municipalities use solar heating for outdoor pools and how this technology would impact pool use. (To be included in the Outdoor Aquatics Strategy report)	RCS	Feb-15
68	March 18, 2013	Stevens	After proposing the formation of Liaison Committee to both school boards, the feasibility of the proposal be referred to staff for a report following contact with both boards (see Council Minutes, Item 10.1).	PDS	Feb-15
69	February 24, 2014	Siscoe	Report with recommendations on operations / ice allocations and to include Merritton arena (amendment to Operating Budget motion, Feb 24, 2014)	RCS	Feb-15
70	February 24, 2014	Williamson	Supplementary report on concerns raised by Arena Partners Committee (Budget motion and CAO's report re" Arena Closures - Supplementary Report", Item 3.2, calls for consultation with Arena Partners Committee)	RCS	Feb-15
71	March 17, 2014	Elliott	Report on availability of surplus land for consideration of a partnership with Habitat for Humanity for housing	FMS	Feb-15
72	April 28, 2014	Ip	Report on 'asks' of the Community Sustainability Committee: 1) support committee's workplan priorities for 2014; 2) help promote Local Food Week through the City's communication channels and Farmers Market; 3) allocate resources for staff to facilitate completion of identified workplan priorities, support creation of edible front yard garden tool kits, support creation of a Trillium Award for edible gardens and explore development of municipal policy or guidelines on community gardens (EcDev)	RCS	Feb-15

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#	Date Requested	Councillor	Details	Reporting Dept.	Expected Due Date
73	July 7, 2014	Williamson	Report on presentation by Joanne Atkinson, representing Scenic St. Catharines, regarding dimming of LED lights at night; trailers parked for advertising purposes and explore option of by-law enforcement officers patrolling for sign by-law violations	PDS	Feb-15
74	April 2, 2012	Secord	2012 Water/Wastewater Budget and Associated Rates: prepare a report investigating other municipalities the size of the City throughout Canada that do their own water treatment	FMS	Mar-15
75	December 16, 2013	Siscoe	Report regarding the recent changes to the animal control by-law to see if it can be made less restrictive while maintaining the spirit of what was passed; and That Council direct Legal Services to contact the presenters regarding their concerns related to the by-law. (Legal)	LCS	Mar-15
76	October 21, 2013	Williamson	Report on the costs of importing hydro from Quebec (re: delegation by Jack Gibbons, Ontario Clean Air Alliance)	CAS	3/31/2015
77	March 31, 2014	Burch	Report on results of the Administrative Penalty System (APS), reviewing the number of tickets and to include statistical information evaluating the impact on violators	FMS	Sep-15
78	May 12, 2014	Elliott	That Council place a moratorium on patio licence renewal fees in the Downtown until September 2015, when the City's projects in the core are complete; and That staff prepare a report for September 2015 with justification for the reinstatement of renewal charges, for Council's consideration at that time (LS)	LCS	Sep-15