

# URBAN FORESTRY ADVISORY COMMITTEE MINUTES

**WEDNESDAY  
AUGUST 1, 2012**

**START TIME: 5:00PM**

**CITY HALL: COMMITTEE ROOM 1**

<b>MEETING CALLED BY</b>	Mike Anderson
<b>CALL TO ORDER:</b>	5:00pm
<b>FACILITATOR</b>	
<b>TIMEKEEPER</b>	Carleigh Lewis – New Trees Forestry Operations Co-op
<b>ATTENDEES</b>	Gavin Pally, Ron Calvert, John Sheehan, Stephen Homes , Mike Anderson

## Agenda topics

### 5:05 INVENTORY OF TREES

<b>DISCUSSION</b>	Inventory programs, Appropriate fields, and Best Practices.
<ul style="list-style-type: none"> <li>• Mike Anderson and Gavin Pally met to discuss the subject concerning the inventory.               <ul style="list-style-type: none"> <li>◦ Discussed details in regards to inventory programs with three independent companies that have provided tree inventories to other municipalities.</li> <li>◦ Each company offered multiple services: In-house work, training for all staff, and each company would need to go to the specific tree sites to get the required information for the fields in our inventory.</li> <li>◦ Reached out to the municipalities of London and Oakville in respect to what they are using for inventory.</li> </ul> </li> <li>• For short-term and long-term planning purposes, we should be considering what would ultimately be the best practice for the data collected.               <ul style="list-style-type: none"> <li>◦ Should we make long- term plans, short-term plans or both</li> </ul> </li> <li>• Importance of fields               <ul style="list-style-type: none"> <li>◦ Agreement that the following fields are of importance:                   <ul style="list-style-type: none"> <li>▪ Location of trees (address / block / species)</li> <li>▪ Tree Species</li> <li>▪ Tree Height</li> <li>▪ Tree D.B.H.</li> <li>▪ Tree Site / Site information</li> <li>▪ Condition of Tree (Excellent / Good / Fair / Poor / Dead)</li> </ul> </li> </ul> </li> <li>• Present Inventory VS New Inventory               <ul style="list-style-type: none"> <li>◦ Do we need more detailed information to have a complete inventory, therefore looking into a new inventory system or,</li> <li>◦ Should we keep the existing inventory we have and add on to it?</li> </ul> </li> <li>• Usage: Boulevards VS Parks               <ul style="list-style-type: none"> <li>◦ Inventory will be used for boulevards</li> <li>◦ Random sampling will be taken, which will include locations such as parks, schools etc. and will complete a basic forest inventory.</li> </ul> </li> </ul>	

**ACTION ITEMS**

- Tree Inventory Fields:
  - Decide on what fields have the greatest importance to the overall best practice of the data
  - Look at standalone inventory for boulevards
- Reach out to different municipalities in regards to their tree inventory and ask essential questions to aid us in our tree inventory production.
  - Distribute an email to all the members of UFMP, in order to create a list of inquiries to send to these municipalities (i.e. Cost? Timeline? Survey?).

6:45

**PRIVATE PROPERTY TREE BY LAW****ACTION ITEMS**

Address in the next meeting.

6:46

**EAB****DISCUSSION**

Communication, Sampling and the Document.

- Communication with the public:
  - There has been no communication with the public in regards to EAB
- Sampling:
  - The first positive sample was confirmed in the CN Spur line and Niagara Street (North end).
  - The first ash tree was taken down during the week of July 23<sup>rd</sup>.
  - Because the sampling was just recently confirmed positive, the process regarding what will transpire is still in the beginning stages.
- Document:
  - The workable document has been sent out to the appropriate individuals.
  - Senior Manager in control: Sandra Lawson.

**ACTION ITEMS**

- The citizens of St. Catharine's will be notified of the situation through a press release in approximately a months' time.

6:51

**HARTZEL ROAD TREE PLANTING****DISCUSSION**

Planting and Phasing

- Planting particulars:
  - 58 Trees will be planted along Hartzel Road
  - Currently at hand, there is small tree planting pits (3ft by 3ft) which we are looking to expand by 6ft.
  - The specie selection is important but has not yet been decided.
  - There are 40 Ash trees currently along Hartzel Road.

**ACTION ITEMS**

- Phase 1 – 2012 : Plant 58 trees along Hartzel Road
- Phase 2 - 2013: Remove all Ash that still exist, and replace them with new trees.

6:51

**NEW BUSINESS**

<b>DISCUSSION</b>	Committee Review and New Species
<ul style="list-style-type: none"><li>• Committee Review:<ul style="list-style-type: none"><li>○ Ian Magee has resigned</li><li>○ UFMP has lost 2 members</li><li>○ Currently standing at 5 members.</li><li>○ Erin Hosasky:<ul style="list-style-type: none"><li>▪ All members at this meeting approved to invite Erin to the next meeting</li><li>▪ Non-voting member</li><li>▪ Part of the sustainability committee</li><li>▪ Feels that committee members should be engaged in different committee's to improve communication between departments.</li></ul></li></ul></li><li>• Tree Species to look at adding:<ul style="list-style-type: none"><li>○ Northern Catalpa</li><li>○ Black Locust</li><li>○ Native nut tree's</li><li>○ Hackberry</li></ul></li></ul>	
<b>ACTION ITEMS</b>	
<ul style="list-style-type: none"><li>• Mike will look at all of the applications for this committee in regards to adding individuals to this committee.</li><li>• Mike will send Erin the invite for our next meeting, along with the minutes from previous meetings.</li><li>• Discuss different species in the next meeting.</li></ul>	

<b>MEETING ADJOURNED:</b>	7:20 PM
<b>RESOURCE PERSONS</b>	
<b>NEXT MEETING:</b>	September 20,2012