



**The Corporation of the City of St. Catharines
CITY COUNCIL AGENDA
Sixteenth Meeting, Regular, Monday, July 8, 2013
Council Chambers, City Hall, 6:30 p.m.**

His Worship Mayor Brian McMullan takes the Chair and opens the meeting

Page

- 1. Invocation**
- 2. Opening Remarks, Mayor McMullan**
- 3. Presentations**
- 4. Adoption of the Agendas**
- 5. Declarations of Interest**
- 6. Public Meetings Pursuant to the Planning Act (Commencing at 7:30 p.m.)**
- 7. Adoption of the Minutes (Council and General Committee)**
 - a) [Fifteenth Meeting of City Council, June 24, 2013](#)
 - b) [Fifteenth Meeting of General Committee, June 24, 2013](#)
- 8. Delegations**
 - a) Walter Sendzik, CEO, Greater Niagara Chamber of Commerce and Stephen Cook, Chair of the St. Catharines Business Council; Re: Report from the City of St. Catharines Governance Committee (See General Committee Agenda, July 8, 2013, Item 3.1)
- 9. Call for Notices of Motion**
- 10. Motions**
 - a) **Appoint Representatives to Search Committee for CAO**
That Council appoint four representatives to sit on the Search Committee to recruit and select the new Chief Administrative Officer as discussed at the June 24th, 2013 meeting. FORTHWITH

10. Motions

b) Request to Declare Event One of Municipal Significance - Night Market

That the Council of the City of St. Catharines declares Night Market, to be held August 6, 2013 - September 10, 2013, to be an event of municipal significance for the purpose of obtaining liquor permits; and

That the Clerk be directed to make the necessary notifications. FORTHWITH

11. Resolve into General Committee

12. Motion Arising from In-Camera Session

13. Motion to Ratify Forthwith Recommendations

14. By-laws

a) Reading of the By-laws

15. Agencies, Boards, Committee Reports, and Extras

a) Committee Minutes to Receive:

St. Catharines Museum Advisory Committee, May 28, 2013; St. Catharines Public Library Board, May 16, 2013; Mayor's Advisory Committee for Black History, April 11, 2013

16. Adjournment

By-laws to be considered on July 8, 2013:

- a) A By-law to amend By-law No. 6609 as amended by By-law 2006-3 entitled “A By-law to establish Zoning Area 8 and to regulate the use of land and the character, location and use of buildings and structures therein”. (Three readings – with respect to rezoning 109 Glendale Avenue (298 Glenridge Avenue) to permit townhouses. Regular City Council, June 10, 2013, Item No. 6.1.)
- b) A By-law to authorize a contract with Nexterra Substructures Incorporated. (Three readings – with respect to Old Glenridge Sewer Separation Program – Phase 1, Project P11-007. Delegation By-law No. 2004-277, as amended.
- c) A By-law to authorize a contract with Rankin Construction Inc. (Three readings – with respect to West St. Catharines Senior Community Centre Parking Lot Reconstruction, Project 12-178-1. Delegation By-law No. 2004-277, as amended.
- d) A By-law to authorize a contract with 788893 Ontario Limited o/a Niagara Crack Sealing. (Three readings – with respect to 2013 Crack Sealing Program, Project P13-083. Delegation By-law No. 2004-277, as amended.
- e) A By-law to confirm the proceedings and decisions of the Council of The Corporation of the City of St. Catharines at its Meeting held on July 8, 2013. (Three readings – with respect to ratification and adoption of Minutes of June 24, 2013, and General Committee Minutes of June 24, 2013.)



St. Catharines Museum Advisory Committee

FOR: 2013 / 4th Meeting

HELD: Tuesday, May 28, 2013

PRESENT: Lesley Seaborne, Chair; Michael Coakley; Justine Cotton; Elizabeth Freeman-Shaw; Gord McGinn; Edwin Wand; Vaughn Stewart; Brenda Zadoroznij

REGRETS: Matt Harris, Councillor;

CIRCULATED TO: Dan Carnegie, Director Corporate Support Services

IN ATTENDANCE: Kathleen Powell, Supervisor Museum Operations/Curator;
Phil Cristi, Manager of Programs & Culture, RCS
Karen Cockerham, Secretary

MINUTES

1. **Call to Order**

The meeting was called to order at 6:03 pm by the Vice-Chair

2. **Welcome to New Members**

Overview of the Museum Advisory Committee was given

3. **Confirmation of Minutes**

MOTION: WAND/ZADOROZNIJ

THAT the Minutes of the meeting held April 23, 2013 be approved.

Carried.

4. **Reports**

a. **Manager's Report** – P. Cristi

The Manager updated the Committee on major projects within the City, and upcoming events, including Canada Day and Tall Ships

b. **Curator's Report** – K. Powell

Handouts: March-April Statistics, Travelling Museum Kit Statistics

Upcoming Exhibits & Events include: War of 1812 exhibit – Lounge, est. Sept 2013; Tall Ships event – June 28-July 1; Canada Day “Dominion Picnic” – July 1; Soap Box Derby event – summer, TBA; Dog’s Day of Summer – Aug. 10; Victoria Lawn Spirit Walks – Sept.; The Perfect Match: Sport vs Science exhibit – Special Exhibit Gallery & History Hall, September; Shipman’s Shindig – Oct. 19

5. **Ongoing Discussion Items**

a. **Public Transit**

No report at this time.

b. **Artifact Purchase**

This agenda item to be removed and discussed under Sub-Committee Reports: Public Relations/Fundraising Advisory Sub-Committee

6. **Special Funds Report**

The report will be brought forward on a quarterly or as-needed basis

7. **Strategic Planning**

Reviewed 2008-2012 Strategic Plan. RFP for 2013- plan is under development.

8. **Sub-Committee Reports**

a. **Collections Advisory Sub-Committee**

J. Cotton and G. McGinn volunteered to join the Collections Sub-Committee.
Sub-Committee meeting: not met

b. **Programs Advisory Sub-Committee**

E. Freeman-Shaw volunteered to join the Programs Sub-Committee
Sub-Committee meeting: not met

c. **Public Relations/Fundraising Advisory Sub-Committee**

M. Coakley and E. Freeman-Shaw volunteered to join the PR/FR Sub-Committee
Current initiatives include revisiting the Museum’s Membership Program, and seeking sponsorships for the Touring Runabout.

- Members are requested to consider potential sponsors and bring information forward to the Sub-Committee or MAC
- The Supervisor/Curator will be negotiating with the owner of the vehicle, based on appraisals received

9. **Steering Committee Reports**

a. **Website Improvement Steering Committee**

- Quote from preferred source has been received.
- Suggested: photographs from the Standard Collection be available on the website for purchase or order
- There is an “e-museum” module available through The Museum System (TMS) that will allow all input (catalogued) items to be digitally displayed on-line. Module costs approx. \$17,000 and has not been approved in past budgets.

- The Advisory Committee endorsed adding this item to the 2014 budget and will support its inclusion with City Council and the Budget Committee

b. Strategic Planning Steering Committee

Reports will be discussed under the agenda item "Strategic Planning"

10. Other Business

a. Mayor's Advisory Committee for Black History

Results from RFP have been received and will go forward to the Committee for Black History

b. Orientation for New Members

K. Powell will meet with any interested members for a more in-depth orientation, including Committee information and tour of the Museum galleries.

11. Next Meeting

The next meeting has been scheduled for Tuesday, June 25, 6:00 pm, at the Museum.

12. Adjournment

The meeting was adjourned at 7:30 pm

Certified Correct (Secretary): _____

Confirmed by (Chair): _____

ST. CATHARINES PUBLIC LIBRARY BOARD

54 Church Street, St. Catharines, Ontario L2R 7K2

(905) 688-6103 ~ Fax (905) 688-6292

The St. Catharines Public Library Board is committed to providing all the citizens of St. Catharines with the highest level of library services, materials, and facilities within the resources available to meet their informational, educational, and recreational needs.

MINUTES OF THE REGULAR MEETING

May 16, 2013 – 7:00 p.m.

Board Room

Present: A. Carruthers S. Reilly
L. McDonald (Chair) M. Sendzik
A. Cook Councillor B. Williamson
Councillor B. Phillips

Regrets: A. Rosts

Staff: D. Bott L. Stripnieks (Secretary)
J. Foster D. Muise (Recording Secretary)

City's Performance Evaluation Process – 8:00 p.m.

D. Carnegie, Director of Corporate Services and Deputy CAO

D. Carnegie arrived at 8:00 p.m. and made the presentation to the Board.

The Regular Meeting of the St. Catharines Public Library Board was held on May 16, 2013 at the Central Library. The Chair called the meeting to order at 7:00 p.m.

1. Adoption of Agenda

1.1 Additions/Deletions to the Agenda

There were no additions or deletions to the Agenda.

1.2 Adoption of the Agenda

MOTION: THAT the Library Board adopt the agenda.
2013-36

MOVED BY: M. Sendzik
SECONDED BY: Councillor B. Williamson
MOTION CARRIED.

that according to the 2012 Annual Statistics approximately 16,000 visits were made to the Branch. The Branch is large enough for its purpose.

Discussion took place regarding the courtyard in front of the Central Library and trip hazards due to heaving cement. J. Foster reported that this is the City's responsibility and he has notified the City of the problem.

5.4 Branch Reports

The Board received the written reports for April, 2013.

5.5 Facilities – J. Foster

J. Foster reported that window replacement on the second and third floors of the Central Library started on May 13, 2013 and will take 4 to 6 weeks to complete.

Work on the accessibility upgrades at the Centennial Library was to begin on May 16, 2013; however, the contractor was delayed. Work is now scheduled to begin on May 17, 2013.

J. Foster reported that Ontario Environmental Safety Network Ltd conducted the Library's annual asbestos audit on April 29, 2013 and there were no concerns.

5.6 Finance

5.6(a) Schedule of Accounts – Report 4

MOTION: THAT the fourth report recommending payment of
2013-38 accounts and salaries in the amount of TWO HUNDRED SIXTY-FOUR THOUSAND, SEVENTY-NINE DOLLARS & SEVENTY-THREE CENTS (\$264,079.73) be received and approved.

MOVED BY: Councillor B. Williamson
SECONDED BY: M. Sendzik
MOTION CARRIED.

5.6(b) Statement of Operating Accounts – as at April 30, 2013

With 33% of the year elapsed the statement shows: revenue received – \$1,555,328; expenditures – \$1,555,608.

5.6(c) Endowment and Trust Fund Statement – as at April 30, 2013

The statement shows a balance of \$848,681 made up as follows: opening balance – \$820,215; donations – \$20,590; interest income – \$7,876; current assets – \$848,681; YTD encumbered – \$261,450; YTD unencumbered – \$587,231.

5.6(d) Report on Short-Term Investments – as at April 30, 2013

The report shows a balance of \$1,069,713 made up as follows: \$456,858 due June 21, 2014 invested with Ontario Savings Bonds; \$338,276 due June 13, 2013, invested with a TD Bank GIC; \$222,579

MOTION: THAT the Library Board approve that the Central Library
2013-40 and the Dr. Huq Family Library Branch be open for 10
Sundays in the fall from Sunday, October 6, 2013 until
December 8, 2013.

MOVED BY: Councillor B. Williamson
SECONDED BY: Councillor B. Phillips
MOTION CARRIED.

6.3 Business For Next Meeting
No business for next meeting.

6.4 Informational Items
Informational materials were included in the Board package.

7. **In-Camera Business**
The meeting moved In-Camera at 8:28 p.m.

- 7.1 Motion to Move In-Camera.
- 7.2 Adoption of In-Camera Agenda
 - 7.2(a) Additions/Deletions to the Agenda.
 - 7.2(b) Adoption of In-Camera Agenda.
- 7.3 Business Arising.
- 7.4 Correspondence.
- 7.5 New Business.
- 7.6 Return to Open Session.

The meeting returned to Open Session at 9:10 p.m.

8. **Business Arising From In-Camera Meeting**
No business arising from the In-Camera meeting.

9. **Motion to Adjourn**

MOTION: THAT the meeting be adjourned.
2013-45

MOVED BY: A. Cook
SECONDED BY: A. Carruthers
MOTION CARRIED.

The meeting adjourned at 9:12 p.m.

10. **Date and Time of Next Meeting**
June 20, 2012 at 7:00 p.m.



CITY OF
ST. CATHARINES

Mayor's Advisory Committee for Black History

FOR: 2013 / 2nd MEETING of the Mayor's Advisory Committee for Black History

HELD: Thursday, April 11, 2013 – City Hall

PRESENT: Donna Ford, Chair; Mathew Siscoe; Councillor; Christiana Fixon-Owoo; Karen Moncur; Richard Ndayizigamiye; John Ada Summers

REGRETS: Brian McMullan, Mayor; Jeff Burch, Councillor; Rochelle Bush; Richmond; Rosemary Sadlier

CIRCULATED TO: Dan Carnegie, Director Corporate Support Services

IN ATTENDANCE: Kathleen Powell, Supervisor Historical Services/Curator
Karen Cockerham, Secretary

MINUTES

1. **Call to Order**

The meeting was called to order at 6:35 pm by the Meeting Chair.

2. **Appointment: Public Art Advisory Committee**

Rebecca Cann and Lesley Bell, representatives from the Public Art Advisory Committee spoke in regards to plans to commemorate Richard Pierpoint.

- Venue under consideration: Centennial Park at the Community Gardens
- Plaque is already located there
- Design: call for artists will be made
- Financing: application in process for an 1812 grant
- MAC-BH contribution: assist with details for call for artists, assist with recruitment of jury members

3. **Confirmation of Minutes**

MOTION: SISCOE/SUMMERS

THAT the minutes of the Meetings held March 19, 2013 be approved.
Carried.

4. **Next Steps**

a. **Terms of Reference – Feasibility Study**

- Terms of Reference for Request For Proposal (RFP) discussed and approved
- Consensus: a steering sub-committee will be formed to review consultant submissions; sub-committee will submit recommendations to Committee for final selection. Sub-committee members: K. Powell; M. Siscoe; D. Ford
- Time Line: approx. two months to final consultant selection; deadline of Dec. 31, 2013 for completion of study (may be revised at future date if required)

b. **Site Visits**

- Site visits will be made to Uncle Tom's Cabin and Buxton Museum on May 11, 2013

ACTION: K. Powell will book venues for touring.

5. **New Business**

6. **Next Meeting Date**

The next meeting will be held Thursday, May 9, 2013, 6:30 pm

7. **Adjournment**

The meeting was adjourned at 7:30 pm.

Certified Correct (Secretary):

_____

Confirmed by (Chair):

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