

ST. CATHARINES PUBLIC LIBRARY BOARD

54 Church Street, St. Catharines, Ontario L2R 7K2
(905) 688-6103 ~ Fax (905) 688-6292

The St. Catharines Public Library Board is committed to providing all the citizens of St. Catharines with the highest level of library services, materials, and facilities within the resources available to meet their informational, educational, and recreational needs.

MINUTES OF THE REGULAR MEETING

May 16, 2013 – 7:00 p.m.
Board Room

Present: A. Carruthers S. Reilly
L. McDonald (Chair) M. Sendzik
A. Cook Councillor B. Williamson
Councillor B. Phillips

Regrets: A. Rosts

Staff: D. Bott L. Stripnieks (Secretary)
J. Foster D. Muise (Recording Secretary)

City's Performance Evaluation Process – 8:00 p.m.

D. Carnegie, Director of Corporate Services and Deputy CAO

D. Carnegie arrived at 8:00 p.m. and made the presentation to the Board.

The Regular Meeting of the St. Catharines Public Library Board was held on May 16, 2013 at the Central Library. The Chair called the meeting to order at 7:00 p.m.

1. Adoption of Agenda

1.1 Additions/Deletions to the Agenda

There were no additions or deletions to the Agenda.

1.2 Adoption of the Agenda

MOTION: THAT the Library Board adopt the agenda.
2013-36

MOVED BY: M. Sendzik
SECONDED BY: Councillor B. Williamson
MOTION CARRIED.

that according to the 2012 Annual Statistics approximately 16,000 visits were made to the Branch. The Branch is large enough for its purpose.

Discussion took place regarding the courtyard in front of the Central Library and trip hazards due to heaving cement. J. Foster reported that this is the City's responsibility and he has notified the City of the problem.

5.4 Branch Reports

The Board received the written reports for April, 2013.

5.5 Facilities – J. Foster

J. Foster reported that window replacement on the second and third floors of the Central Library started on May 13, 2013 and will take 4 to 6 weeks to complete.

Work on the accessibility upgrades at the Centennial Library was to begin on May 16, 2013; however, the contractor was delayed. Work is now scheduled to begin on May 17, 2013.

J. Foster reported that Ontario Environmental Safety Network Ltd conducted the Library's annual asbestos audit on April 29, 2013 and there were no concerns.

5.6 Finance

5.6(a) Schedule of Accounts – Report 4

MOTION: THAT the fourth report recommending payment of
2013-38 accounts and salaries in the amount of TWO HUNDRED SIXTY-FOUR THOUSAND, SEVENTY-NINE DOLLARS & SEVENTY-THREE CENTS (\$264,079.73) be received and approved.

MOVED BY: Councillor B. Williamson
SECONDED BY: M. Sendzik
MOTION CARRIED.

5.6(b) Statement of Operating Accounts – as at April 30, 2013

With 33% of the year elapsed the statement shows: revenue received – \$1,555,328; expenditures – \$1,555,608.

5.6(c) Endowment and Trust Fund Statement – as at April 30, 2013

The statement shows a balance of \$848,681 made up as follows: opening balance – \$820,215; donations – \$20,590; interest income – \$7,876; current assets – \$848,681; YTD encumbered – \$261,450; YTD unencumbered – \$587,231.

5.6(d) Report on Short-Term Investments – as at April 30, 2013

The report shows a balance of \$1,069,713 made up as follows: \$456,858 due June 21, 2014 invested with Ontario Savings Bonds; \$338,276 due June 13, 2013, invested with a TD Bank GIC; \$222,579

MOTION: THAT the Library Board approve that the Central Library
2013-40 and the Dr. Huq Family Library Branch be open for 10
Sundays in the fall from Sunday, October 6, 2013 until
December 8, 2013.

MOVED BY: Councillor B. Williamson
SECONDED BY: Councillor B. Phillips
MOTION CARRIED.

6.3 Business For Next Meeting
No business for next meeting.

6.4 Informational Items
Informational materials were included in the Board package.

7. **In-Camera Business**
The meeting moved In-Camera at 8:28 p.m.

- 7.1 Motion to Move In-Camera.
- 7.2 Adoption of In-Camera Agenda
 - 7.2(a) Additions/Deletions to the Agenda.
 - 7.2(b) Adoption of In-Camera Agenda.
- 7.3 Business Arising.
- 7.4 Correspondence.
- 7.5 New Business.
- 7.6 Return to Open Session.

The meeting returned to Open Session at 9:10 p.m.

8. **Business Arising From In-Camera Meeting**
No business arising from the In-Camera meeting.

9. **Motion to Adjourn**

MOTION: THAT the meeting be adjourned.
2013-45

MOVED BY: A. Cook
SECONDED BY: A. Carruthers
MOTION CARRIED.

The meeting adjourned at 9:12 p.m.

10. **Date and Time of Next Meeting**
June 20, 2012 at 7:00 p.m.