

St. Catharines Heritage Advisory Committee

Minutes

Thursday October 13, 2022

Electronic Participation at 2:30 pm

Members:

Brian Narhi
Gail Benjafield
John Crawley
Lorraine Giroux
Robert Speck
Andrew Humeniuk
Holly Washuta

Regrets:

Justin Nicholls
Mark Hoerd

Staff Liaison:

James Neilson, Heritage Planner, Planning and Building Services
Margaret Josipovic, Manager, Planning and Building Services

1. Call meeting to order (Chair)

Chair Narhi called the meeting to order at 2:32 p.m.

2. Recognition of Traditional Territories

Chair Narhi acknowledged that the land which we call St. Catharines and the Niagara region is the ancestral territory of Haudenosaunee and Anishinaabe peoples, many of whom continue to live and work here today. This Land is covered by the Upper Canada Treaties and the Dish with One Spoon Wampum agreement. Today this Land is home to many First Nations, Metis, and Inuit Peoples – who share the land with us. This Land Acknowledgement is a 2 of 8 statement that reminds us that our standard of living is directly related to the resources and friendship of Indigenous people over many generations.

3. Additions / Deletions to the Agenda

- Addition of general discussion regarding the Advisory Committee Handbook. (Item 10.4)

4. **Motion to approve the agenda**

Moved by: John Crawley

“That the SCHAC adopt the agenda for this SCHAC meeting held on Thursday, October 13, 2022, copies having been previously distributed.”

CARRIED

5. **Motion to adopt the minutes of the previous meetings**

Moved by: Robert Speck

“That the SCHAC approve the minutes of the SCHAC help on Thursday September 8, 2022.

CARRIED

6. **Declarations of Interest**

No declarations of interest.

7. **Presentations (invited guests)**

- Holly Burbidge, Owner 100 Queen St (Item 9.1)

8. **Business arising from the minutes**

No business arising from the minutes.

9. **Business**

9.1 Designated Heritage Property Grant – 100 Queen Street
Holly Burbidge, Owner, 100 Queen Street

Holly and Aex Burbidge own the property at 100 Queen Street and are applying for a heritage grant for the replacement of an existing second-storey window. Holly explained the need for a new window, which was in a deteriorated state. The existing window is to be replaced by a single hung large window that is made from wood and clad in aluminum which is similar to the other windows on the house.

Brian Narhi asked if the new window is going to include muntin bars that will divide the window into four parts. Holly Burbidge responded to the question by

saying that the new window will match the original window and that the bars that are visible in the photos shown, are actually from the storm window.

Brian asked if there has been a submitted quote on the price of the replacement of the window. Alex Burbidge replied she has provided a quote and James Neilson added that the submitted invoice is approximately \$5000 after taxes which means that they can qualify for a grant of about \$2500.

Lorraine Giroux asked about the current state of the window. Holly Burbidge said that the previous owner had done some work to the exterior of the window and some repairs to the brick exterior, though this work was not done correctly and use caulk instead of mortar.

Moved by: Lorraine Giroux

"That the SCHAC approve the grant application for a new window at 100 Queen Street in the amount of \$2500

CARRIED

9.2 Museum Update

Adrian Petry, Visitor Services Coordinator

Adrian Petry could not attend the meeting.

Lorraine Giroux added that from the previous meeting discussions that the museum decided not to take the chairs from the Welland House Hotel.

9.3 Heritage Permit Committee Meeting Update

James Neilson, Heritage Planner

James Neilson discussed the application from the recent Heritage Permit Committee Meeting. The application was for a condo development in Port Dalhousie that has been under appeal for more than a decade. Recently, the City, the developer and the Port Dalhousie Conservancy came to an agreement on the appeal regarding what the final project will look like. James presented the overall concept and noted that some small changes might have to be made as the proposal still needs to go through a site plan application process. The project involves six new buildings that will take up nearly the entire commercial core of Port Dalhousie and the retention of three existing buildings, including the Stanton Grocery, the Austin House Hotel, and the Port Dalhousie Jail. The Port Dalhousie Jail will be relocated to Lakeside Park and retained for use by the City. The Austin House Hotel will be retained and restored with no additions being made to it. Stanton Grocery will have the rear addition removed and will have the front façade restored. Six new buildings will be added to the site, all varying in height with the shortest buildings being along Lock Street and the heights increasing as

you get further from Lock Street. More pedestrian space will also be added between buildings. A Heritage Easement Agreement and conservation plans will ensure that the properties are conserved appropriately. James noted that the Heritage Permit Committee was in favour of the proposal and the alterations to the retained buildings.

Andrew Humeniuk asked about the new ownership of the jail. James noted that the new ownership will transfer to the City.

Lorraine Giroux asked about the plaques that are being used for the jail. James answered that the developer's heritage consultant is putting together the plaques. A first draft was submitted and passed along to the Museum for review. Drafts will come to the Committee for review once they are a bit further along.

Robert Speck asked about the consideration to change the configuration of the roadways surrounding the development. James answered that those plans have not been integrated into this development proposal as those changes will likely happen after the development has started.

Moved by: John Crawley

"That the SCHAC receive the update from James Neilson about the Heritage Permit Committee Meeting"

CARRIED

10. Updates from Sub-Committees

10.1 Designations, Plaquing and Ceremonies

James Neilson spoke about the recent Designations, Plaquing and Ceremonies Sub-committee meeting. The primary focus of the meeting was to determine how the Heritage Committee should spend its commemoration funds before the end of the year. The Committee recommended spending funds on markers for the Hostetter-Cooke Cemetery.

Brian Narhi spoke about the option to set up tombstones in the Hostetter-Cooke Cemetery. Three tombstone makers have been contacted to get a quote for putting the stones in and discussed options for what can be engraved onto the stone. The cost would be dictated by how much engraving is needed.

James Neilson added that some of the other plaques that have been working on are going to be tied into other taskforces and committees which means that there are no other projects ready for funding.

Lorraine Giroux asked James if Colleen Beard would be attending a future meeting. James explained that Colleen has been invited to attend the November

subcommittee meeting. Additionally, Lorraine requested that the time of the next subcommittee meeting being changed. James Neilson answered and said that the upcoming meeting next week is going to be canceled as he will be away. The November meeting will be held at 1:00 pm.

Robert Speck asked about the quotes that Brian had received. Brian said that it is going to be approximately \$800 per stone.

Andrew Humeniuk spoke about the other cemeteries in the area that could possibly use some updates and upgrades. He noted that this is going to act as a good test project that can be used as an example for future projects.

Lorraine Giroux asked if there is a map of where these smaller cemeteries are within the City. This can be used as a public information piece. Brian Narhi said that there used to be a brochure/map that provided a walking tour to see the cemeteries.

Moved by: Holly Washuta

“That the SCHAC approves the recommendation of the Designations, Plaquing and Ceremonies Sub-Committee to spend the Committee’s 2022 commemoration funds on the Hostetter-Cooke Cemetery markers”

CARRIED

10.2 Public Outreach and Education (POE)

No updates.

10.3 Research and Inventory (R & I)

No updates.

10.4 General Discussion – Advisory Committee Handbook

Gail Benjafeld asked about the Advisory Committee Handbook. Specifically, if someone is going to be absent and did not send their regrets then they would be listed as absent as two members were not present for the meeting. James said that he would reach out to the members to ask about the absences.

Andrew Humeniuk mentioned that moving the time of meeting might make it easier for some members to attend.

11. **Date of next meeting**

- Thursday November 10, 2022

12. **Motion to Adjourn**

Moved by: Gail Benjafield

“That the SCHAC meeting be adjourned at 3:23 pm”

CARRIED